

# Aldel Education Trust's St. John College of Engineering and Management, Palghar

NAAC Accredited with Grade 'A'

(A Christian Religious Minority Institution)
Approved by AICTE and DTE, Affiliated to University of Mumbai/MSBTE
St. John Technical Campus, Vevoor, Manor Road, Palghar (E), Dist. Palghar, Maharashtra-401404



Academic Year 2020-21



# St. John College of Engineering and Management, Palghar



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St. John Technical Campus, Vevooi, Manor Road, Palghar (E), Dist. Palghar, Maharashtra-401404 NAAC Accredited with Grade 'A'

Academic Year	Name of the student	student Organisation/University Name	
2020-2021	Bhoge Dhananjay Suresh Rohini	Survey Engineer at Munshi Plast pvt ltd, Miraj	180000
2020-2021	Jha Sumit Krishna Sudhira	Junier Engineer at Bharat Infra and Engg. pvt. ltd., Maharashtra	180000
2020-2021	Marde Srushti Sunil Vijaya	Design Engineer at Contrive Design and Engineering Consultancy, Maharashtra	144000
2020-2021	Martin Benny Vincy	Trainee Engineer at Reliance Industries ltd., Mumbai	250000
2020-2021	Monde Sanket Sunil Sonal Trainee Engineer at Logics of Digital, Dhansoli		200000
2020-2021	Patil Jayesh Pradeep Yojana	Site Engineer at Industrial Devloper, Manor	120000
2020-2021	Raut Kaivalya Uday Sunetra	Enterprenuer at Asia Impression, Palghar	300000
2020-2021	Raut Khushal Vivek Vaibhavi	Site Engineer Cello Decent Homes, Palghar	120000
2020-2021	Trainea Engineer at Omkar Construction		120000
2020-2021	Shinde Darshana Raghunath Manjiree		
2020-2021	Singh Vivek Raju Pooja	Enterprenuer at R. Q. Construction, Palghar	200000
2020-2021	Junier Engineer Mira Bhayandar		180000
2020-2021	Vaday Rakesh Jaynrakash Site Engineer at Siddhi yinayak		275004
2020-2021	Salvi Akshay Ajit Linda	Foundation Associates, Mumbai	120000
2020-2021	Mukeri Prashant Bheemanna		120000
2020-2021	0-2021 Bharwad Rahul Bhalabhai Manisha Foundation Associates, Mumbai		120000
2020-2021	Jadhav Yash Suresh Jyoti	MGM Engg College, Vashi	ME
2020-2021	20-2021 Lahamate Swapnil Maruti Sunanda RICS Amity University, Mumbai		MBA
2020-2021	Shaikh Affan Shahaalam		MS

2020-21 Dhanaujay Bhoge



Date: |11 | Oct | 2021.

### **Appointment Letter**

Mr. Dhananjay Bhoge

1

Subject: Letter of confirmation for being appointed as Survey Engineer cum Site executive

Dear Dhananiay Bhog

I am pleased to inform you that, you have successfully cleared the Pre-requisites for the given role and have been appointed for the role as mentioned in the subject line. This is an official letter confirming your employment which starts on 12th October 2021 and the date of joining and reporting on the role shall be 12th October 2021. The first three day of this respective month shall be your training period.

Your team Manager shall be Er. Ahmed Raza for day to day reporting of the assigned tasks.

The position offered to you shall be initially a 3 month contract for which amount of Rs 15,000/- (Rupees fifteen thousand only) per month (30/31 calendar days) shall be paid. The expenses of travelling shall be payable at actual if applicable.

Accommodation and food expenses shall be at your own cost, Covid related precautions and safety shall be own your responsibility.

Your employment is subject to the terms and conditions detailed in the contract document attached with this letter.

Please sign and return this letter in soft copy by E.O.D. and the hard copy, within 7 days from today to signal your acceptance of this offer and all its terms.

Congratulations and welcome to the MUNSHI family.

Yours sincerely,

Junaid Munshi (Director)



OFFICE COPY

**dharat** 

7th October 2021

To, Mr. Sumit Kumar Jha Fatherwadi Bhagpada, Vasai (East) Palghar, Mumbai 401208

Sub: Appointment letter for the Post of "Junior Engineer"

Dear Sumit.

With reference to your application and subsequent interview with us, we are pleased to appoint you as "Junior Engineer". Your appointment is made for a period of 6 months from 13th September 2021 on probation and the probation may be extended for a further period of 6 months, if found necessary. However, if after 6 months letter of confirmation does not follow it will deem that probation period is extended.

In case your services are not found satisfactory during the probation period, the Company will terminate your services by giving you 24 hours notice.

Please note that your appointment will not be permanent unless confirmed in writing by departmental head.

You will be paid CTC of Rs. 2, 10,000/- per annum (Two Lakhs Ten Thousand Per Annum) which is divided by 14 including LTA & Bonus i.e. salary of Rs. 15,000/- (Rupees Fifteen Thousand Only) p.m. you will not be entitled to any other benefits like LTA, Bonus, Leave, Gratuity etc., unless and until your confirmation is confirmed in writing.

The list of duties assigned to you and the other terms and conditions of your services during the probation period are enclosed herewith as Annexure I.

You are required to sign the duplicate copy of this letter as token of acceptance of the appointment letter on terms and conditions sent out in Annexure Londosed.

Best Wishes,

FOR BHARAT INFRASTRUCTURE & ENGINEERING PVT. LTD.,

DHAVAL BAROT DIRECTOR

Sharot Infrastructure & Engineering Pvt. Ltd.

# 1 Design Corporate Acrons, Name Version Rose Station, D.P.C. Nages, Andher West, Marebia - #00.053

📞 (9) 27 2627 (CA) 🕏 rikaltakorrierinia 🗯 sesekblarakirlariakir

CHI LUSSOOMHIPPUTCHBUSE



Shrushti Marde. 5

# Fwd: Interview for the post of DESIGN Engineer. Inhox





tamanna bari Aug 24

to me v

Dear Srushti,

As discussed with you would like to fix the dates of interview as 04.09.2021 at 10.00 am. Kindly come prepared as discussed. Also try to updated with relevant IS CODES.

Confirm your availability.

Best Regard's

Tamanna Bari

Founder/Chartered Engineer

Contrive Design & Engineering Consultancy





Srushti Marde Aug 24

10077059

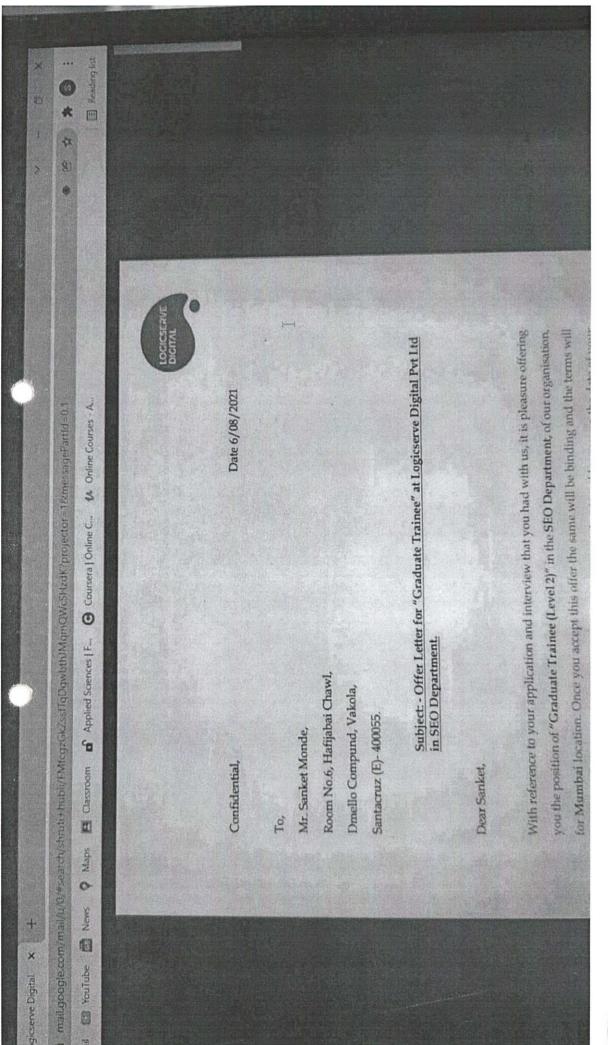


Martin Benny

Reliance

Industries Limited

Con Dank







# Buddharatna Godboley <buddharatnag@sjcem.edu.in>

21 October 2021 at 17:25

# (no subject)

1 message

Vicky Patil 
patilvicky491@gmail.com>

To: buddharatnag@sjcem.edu.in

Name - jayesh pradeep patil.

BE. Civil engineer. (From St. John college of engineering and management palghar.) Batch -2021

Working under INDUSTRIAL DEVELOPERS (as a site engineer.)

Salary 10k per month. (Fresher).





## Instore

More Than Just Ordinary

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     Files
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Note: All Instore Jobworks In 1000 Quantity Only

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Note: All Outdoor Jobworks In Minimum 100 Sqft Quantity

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 Newsletters• Digital Invitations

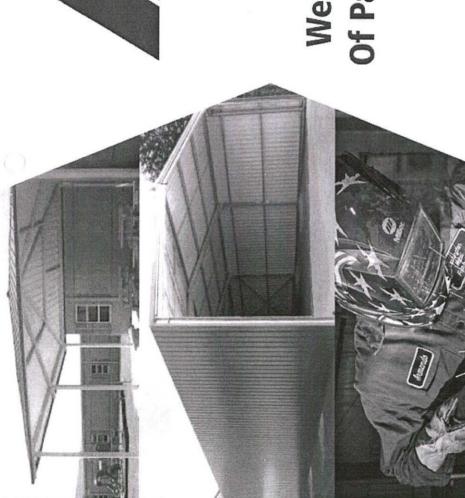
Note: 70 % Advance Payments For All Online Jobworks

# **Asia Impressions**

( Kaivalya Group Venture )

**3** 8411909364 / 9607208088





# Kaivalya

# **METALIndustries**-

We Construct & Fabricate All Types
Of Parking Shed, Household Roofs,
Commercial & Industrial Shed,
Godowns & Warehouses

We Fabricate All Types Of Metal Structures 9607208088 / 8411909364

Palghar (W) Maharashtra - 401404 💿 2 - Mercury , Kuldeep Nagar , Nr Sai Residency , Mahim Road ,

# Self declaration Add label





Khushal raut 12:55 pm to Buddharatnag ^



From Khushal raut · khushalkr21@gmail.com

To Buddharatnag@sjcem.edu.in

Date 1 Nov 2021, 12:55 pm

See security details

Respected sir
Myself Khushal Raut pass out student from St. John College
Of Engineering and Management of Civil Department. I have
been working in cello decent homes from 29/06/2021.
I am getting 7000 as stipend.
I will be in touch with you.
Thanking you
Khushal Raut.





Jagdish J. Chawda Paresh Parmar Mob: 9821924836 9819193189

Specialist In: All Kinds of Building Construction work

Off Add: A-05, Ram Niwas Building, Tapoan Ram Balkada., Rani Sati Marg, Malad (East), Mumbai 40009:

Date: 1st September 2021

### Sub: Letter of Intent for position of Trainee Engineer

### Dear Mr. Suraj Ramdhani Sharma,

We are pleased to offer you the position of  $\underline{\text{Trainee Engineer}}$  as discussed by us you are requested to join us on  $1^{\text{st}}$  September 2021, If there is any change in the date of joining, changes can be done under consideration.

Your Total Gross salary will be Rs.10,000.00 - (TenThousand Only) per month subject to various deductions as per companies and government policy.

The rules and responsibilities and other terms and conditions of your employment will be specified in your letter of appointment.

We welcome you to RAGHUVEER ENTERPRISE family and hope it would be the beginning of a long and mutually beneficial association.

Kindly acknowledge the duplicate copy of this letter as an acceptance of this letter.

Yours truly,

For Raghuveer Enterprises







# R.S Construction

You think We Build...

# Er. Vivek Singh Civil Contractor

parmarvivek710@gmail.com

Gala no 2, Khanpada, near bharat petroleum, palghar

98906325978788804687





# मिरा-भाईंदर महानगरपालिका

मुख्य कार्यालय : स्व. इंदिरा गांधी भवन, छत्रपती शिवाजी महाराज मार्ग, नाहंदर (प.), ता. जि. हामी १०१ १०१ बुरामारी । कटावकटकेट / कटावक्कार / कटाटावटक / कटाटाक्कार / कवाधक्यक विस्ता । कटावक्कार

> कार्यकारी अभियंता यांचे दालन जा.मं,मनपा/सार्बा/८/२२८ /2021-22 R. 09/02 12021

# कार्यालयीन आदेश

मिरा भाईदर महानगरपालिका बांधकाम विभागातील कामात सुसूत्रता येऊन जलद गतीने कामे होण्यासाठी

N.	प्रधाग समिती क्रमांक	वे खातीलप्रमाणे नेमून देश कतिष्ठ अभियंता	कतिण्ठ अभियंता (ठेका)	कामाचा तपशिल
1	प्रभाग समिती क्र.1	श्री. मुपेश काकडे (मो. 8422811324) (बॉर्ड क्र 8)	कु. कोमल अनिल तांडेल (मो.7767049152) (वॉर्ड क 24)	कु. कोमल अनिल तांडेल यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंद्राजपत्रके कनिष्ठ अभियंता श्री. भुपेश काकडे यांच्यांकडून तपासून घेऊन त्यांच्या स्वाक्षांगेने अग्रेसीत करावे.
			भी. रमेश नरस् मडेल (मो.7738504025) (वॉर्ड क 23)	भी. रमेश नरस् मडेल यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुब्स्ती कामे इ मोजमापे व अदाजपत्रके कनिष्ठ अभियता श्री. भूपेश काकहे यांच्याकडून तपासून पेऊन त्याच्या स्वाक्षरीने अग्रेसील करावे.
2	प्रभाग समिती इ.2	श्री. संदीप साळवे (मो.8422811320) (वांडे क 1) व मुख्य कार्यालय	कु. रोहन साबळे (मो. 8766009533) (वॉर्ड क7)	श्री. रोहन साबके यांनी त्यांना सोपवीलेली परीसरातील विकास कारो, मिळकत विषयक दुरुस्ती कारो इ. मोजमापे व अंदाजपत्रके कनिष्ठ अभियंता श्री. संदिप साळवे यांच्याकडून तपासून चेऊन त्याच्या स्वाक्षरीने अग्रेसीत करावे.
			कु, एकता बावडेकर (मो.9765295849) (वॉर्ड क 6) व मुख्य कार्यालय	कु. एकता बावडेकर यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपत्रके कनिष्ठ अभियंता श्री संदिप साळवे यांच्याकडून तपासून घेऊन त्यांच्या स्वाक्षरीने अग्रेसीत करावे.
	प्रशास समिती क 3	श्री, राजेंद्र पांगळ (मा. 8422811455) (संदे क 4.5)	श्री. दिपेश पुरी (मो.8454037146) (वॉर्ड क्र2,3)	कु. दिपेश धुरी यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपवके कनिष्ठ अभियंता श्री. राजेंद्र पागळ यांच्याकडून तपासून घेऊन त्याच्य स्वाकारीने अग्रेसीत करावे.
			श्री. जय संद्रताल बारी। (मो. 9890417416) (वॉर्ड क 10,11)	श्री. जय नंदलाल बारी यांनी त्यांन सोपवीलेली परीसरातील विकास कार्र मिळकत विषयक दुरुस्ती कार्र इ. मौजमा व अंदाजपत्रके कनिष्ठ अंशियता श्री राजे पागळ यांच्याकडून तपासून घेऊन त्याच्य स्वाक्षरीने अंग्रेसीत करावे.

4	प्रभाग समिती क.4	श्री. उत्तम रणदिवे (मो. 8422811390) (वॉर्ड क 13)	श्री. हर्षद पाटील (मो.8799994905) (वॉर्ड क्र 12)	श्री. हर्षेद पाटील यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपत्रके किनष्ठ अभियता श्री. उत्तम रणदिवे यांच्याकडून तपासून घेउन त्यांच्या
			श्री. सुरज गोडसे (मो.9167152382) (वॉर्ड क 18)	स्वाक्षरीने अग्रेसीत करावे.  श्री. सुरज गोडसे पानी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अदाजपत्रके किनेष्ठ अभियंता श्री. उत्तम रणदिवे यांच्याकडून तपासून घेऊन त्यांच्या स्वाक्षरीने अग्रेसीत करावे.
5	प्रभाग समिती क.4 व प्रभाग समिती क.5	भी. सतिश तांडेल (मो. 8433911180) (वॉर्ड क 20,21)	कु. निलेश रणिदवें (मो. 9224506070) (वॉर्ड क्र 9)	कु, निलेश रणदिवे यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ, मोजमापे व अंदाजपत्रके कनिष्ठ अभियंता श्री. सितश तांडल याच्याकडून तपासून घंऊन त्याच्या स्वाक्षरीने अग्रेसीत करावे.
			कु. हर्षल मोरे (मो. 7875303401) (वॉर्ड क्र 22)	कु. हर्षल मोरे यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपत्रके किनष्ठ अभियंता श्री. सितश ताडेल यांच्याकडून तपासून घेऊन त्यांच्या स्वाक्षरीने अग्रेसीत करावे.
6	प्रभाग समिती क्र.6	श्री. प्रफुल्ल वानखेडे (मो. 8422311308) (वॉर्ड क्र 14, 17 व 19) व मृह योजना	श्री. अतिश नलावडे (मो. 8879251629) गृह योजना	श्री. अतिश नलावडे यांनी गृह योजना संबंधित विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपत्रके कनिष्ठ अभियंता श्री. प्रफुल्ल वानखंडे यांच्याकडून तपासून घेऊन त्याच्या स्वाक्षरीने अग्रेसीत करावे.
			श्री. निहार दिवेश वाडे (मो. 7798539554) (वॉर्ड क्र 15 )	सोपवीलेली परीसरातील विकास काम, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपत्रके कनिष्ठ अभियंता श्री. प्रफुल्ल वानखेडे यांच्याकडून तपासून घेऊन त्यांच्या स्वाक्षरीने अग्रेसीत करावे.
			श्री. ऋषिकेश कैलास शेवंते (मो. 7738798718) (वॉर्ड क्र 16)	श्री. ऋषिकेश कैलास शेवंते यांनी त्यांना सोपवीलेली परीसरातील विकास कामे, मिळकत विषयक दुरुस्ती कामे इ. मोजमापे व अंदाजपत्रके कनिष्ठ अभियंता श्री. प्रफुल्ल वानखेडे यांच्याकडून तपासून घेऊन त्यांच्य स्वाक्षरीने अग्रेसीत करावे.

वरील आदेशान्सार संबंधिताकडून संचिका हस्तांतर करून घेउन कामास सुरुवात करावी.

वरील आदेशाचे तंतीतंत पालन करण्यात यावे.

(दिपंक खाँबित) कार्यकारी अभियंता (साबां) मिरा आईंदर महानगरपालिका

### प्रत माहितीस्तव :-

- 1) श्री, नितिन मुक्पो, उप अभियंता प्रभाग समिती क्र. 3 व 5
- 2) श्री. सतिश तांडेल, उप अभियता प्रभाग समिती क्र.1 व 2
- 3) श्री. यतिन जाधव, उप अभियता प्रभाग समिती क्र.4 व 6





3

### **PRIVATE & CONFIDENTIAL**

Mr. Rakesh Jayprakash Yadav 920, Shiv Kumari Nagari Solsumba , Umbergaon - 396165 TCE/CORP/HR/AO/8000/21-22/01268 22-12-2021

**Sub: Fixed Term Employment Contract** 

Dear Mr. Rakesh Yadav,

This has reference to the interview you had with us. We are pleased to engage you on fixed tenure contract (FTC) to work on Mumbai Ahmedabad High Speed Rail and related/allied activities on the terms and conditions stipulated hereunder.

### 1. Duration

The period of FTC will be from **28-12-2021** to **27-12-2022** or on completion of project for which you are appointed, whichever is earlier.

### 2. Designation

You will be designated as **Autocad Draftsman** and will be accountable for ontime delivery and effective progress of the project.

### Location

You will be based out of **Mumbai Airoli** and will work from the Project site office in **Gujarat - Vadodara** However, you may be required to work from other work locations/sites in the interest of the aforesaid project.

### TATA CONSULTING ENGINEERS LIMITED

TCAP NHSRCL Project Office
Productivity Council Building
Productivity House, Productivity Road
Vadodara - 390007

Please carry the documents as per Annexure 2 for completing the joining formalities.

### 4. Transfer

Company will have a right to transfer you to any other work locations/sites related to the project.





### 5. Emoluments and other Entitlements

Your remuneration for the services rendered shall be as detailed in the attached Annexure 1 and you will not be entitled to any other benefits/ allowances not expressly mentioned in the Annexure 1.

### 6. Working Schedule

You will be required to follow 6 days per week working schedule as applicable to Work Site.

You are expected to devote sufficient time to your duties to enable them to be carried out efficiently, which may require you to attend the office/site, or to be available to fulfil your function, outside working hours/ days.

### 7. Medical Fitness

This agreement is subject to your being found medically fit and continuing to remain so during your tenure, both mentally and physically. The Company reserves the right to have you medically examined at any time during your employment; however, the Company will ensure that the reports remain confidential, except to the extent required for official purposes.

### 8. Leave

You will be entitled for leave equal to one day for every 20 days worked. Any leave to be taken will have to be with prior approval of the Reporting Manager. Remuneration to be paid to you will be adjusted @ 1/30 of your monthly remuneration for every additional leave availed by you. Unutilized leave will lapse at the end of each year of your tenure.

### 9. Rules and Regulations

You will be governed by Company's Rules and Regulations, which are in force, or as will be in force from time to time in respect of service conditions. You shall furnish a weekly time sheet indicating the work carried out and number of hours spent against each item of work.

You will abide by the Dress Code Policy (TCE.M9-HR-PA-25), a copy of which will be made available to you on joining.

### 10. The Maternity Benefits Act 1961

Women employees will be entitled to the maternity benefits under The Maternity Benefits Act 1961 and amendments thereof, as may be applicable.

### 11. The Employees' Compensation Act 1923

In the event of injury by accident arising out of employment, you will be entitled for the benefits as prescribed under The Employees' Compensation Act, 1923 as may be applicable.

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### 12. Tata Code of Conduct

You will abide by the Tata Code of Conduct, a copy of which will be made available to you on joining.

### 13. Bar on Double Employment

While working on contract with us, you will not work or undertake any work or assignment from any other company or firm. You are required under the Company 's rule not to undertake any other employment elsewhere either on full time or part-time basis, during the period of your tenure with the Company. Contravention of this condition will render your FTC employment liable for termination with immediate effect without assigning any reason.

### 14. Secrecy and Confidentiality

You will keep "Secret" and "Confidential" any and all drawings, specifications, instructions, reports, documents and process information etc or any other data relating to Projects / Proposal or otherwise which you acquire during the tenure of contract. You will be required to sign a 'Secrecy Agreement' at the time of joining in presence of a representative of our Human Resources Department.

### 15. IT related clauses and policy

You are required to acknowledge and undertake that email and other communication/IT computing facilities provided by Tata Consulting Engineers Limited is solely for official use only. You will be solely responsible for and will indemnify Tata Consulting Engineers Limited or any third party from and against, any claims directly, indirectly or consequentially arising in connection with your misuse of the said facilities. You will abide by The Information Technology Act 2000 and any applicable laws governing such use in India and abroad.

### 16. Intellectual Property Rights

During your engagement with us, any research work done, development made, and / or innovation made, in any area, shall belong to the Company and the Company shall be the Owner of the same in perpetuity and you shall not have any lien or right over it at any time.

### 17. Non-Disparagement

Employee will not at any time during or after the Term make, publish, or communicate to any person or entity or in any public forum, including but not limited to any website or other digital forum, any defamatory or disparaging remarks, comments, or statements concerning Company, its subsidiaries, or any of its employees, clients, or associated third parties.

### 18. Contract Closure

Your contract shall automatically stand terminated at the close of work on end of your contract or completion of the project whichever is earlier.

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### 19. Notice Period

During the period of your contractual appointment with our company, your services are liable to be terminated by giving Thirty (30) days' notice from either side, without assigning any reason whatsoever. Should you terminate the employment contract without tendering the required notice period as stipulated, the Company shall deduct an amount equal to the emoluments for the period for which the notice was not given.

However, in the following events your contract will be terminated with immediate effect without assigning any reason: -

- a) Refusal to accept transfers (refer clause 4) as required by the Company.
- b) Failure to abide by the rules, regulations and policies of the Company (refer clause 9).
- c) Absenting without authorization/intimation for 15 days or more.
- d) Non-compliance to the Tata Code of Conduct (refer clause 12).
- e) Double employment (refer clause 13).
- f) Contravention of the Secrecy Agreement (refer clause 14).
- g) Any act of indiscipline, if the Company is convinced that continuance of your FTC employment would be detrimental or subversive to the interests of the Company or its image.

### 20. Consent for sharing of Personal Data

TCE may share your personal information like educational qualifications, past experience details, projects handled, residential address, date of birth, contact details, special skills, Provident Fund No., TDS deduction confirmation, etc. with any of the current/prospective clients with the intend to continue to execute already acquired business and / or to secure/acquire and execute new business opportunities.

### 21. Validity

The FTC Letter is subject to your successfully completing the medical test prior to your joining TCE and medical fitness certified by our Company's Medical Authority.

The offer is valid for a period of seven (7) days from the date of issue of this FTC Letter. If you are agreeable to the above mentioned terms and conditions, please send duly signed copy of the Appointment Letter (sign on each page of the copy of the FTC Letter and Annexure 1) to us at the address given below, as a token of your acceptance.

Salil Bhujanga Shetty, Assistant General Manager – Human Resources TATA CONSULTING ENGINEERS LIMITED

Unit No. NB 1502 & SB 1501, 15th floor, Empire Tower,

Opp Reliable Tech Park, Cloud City Campus,

Airoli, Navi Mumbai - 400708.

Phone No: 02261148181 Email id: salils@tce.co.in



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Consequent to the acceptance of this letter by you, you hereby irrevocably authorize the Company to share your biodata (personal information) with the Company's existing Client/s and/or prospective Client/s including the educational qualifications certificates, for Company's businesses.

Yours faithfully, For TATA CONSULTING ENGINEERS LIMITED

Nidhi P Mehandiratta

Head-HR

### Enclosed:

1. ANNEXURE 1 : Emoluments and other Entitlements

2. ANNEXURE 2: Documents to be carried for Joining Formalities

I accept the above offer,

Signature & Date





## PRIVATE & CONFIDENTIAL ANNEXURE 1 : Emoluments and other Entitlements

Name: Mr. Rakesh Jayprakash Yadav Designation: Autocad Draftsman

Location: Gujarat - Surat

Letter ref. No.: Off/2021/2348 dated 18-12-2021

	Description		Amount(In Rupees) Per Month
[A]	Salary & Allowances		
	Basic		6,900
	House Rent Allowance (HRA) - Refer No	ote 1	2,760
	Conveyance Allowance (CA)		1,600
	Leave Travel Allowance (LTA)		1,000
	Child Education Allowance (CEA)		600
	Medical Allowance (MA)		1,250
	Additional Allowance-Refer Note 2		5,207
		Total [A]	19,317
[B]	Statutory/Other Benefits - Refer Note	1	
	Provident Fund (PF)		1,800
	Gratuity		332
	ESIC		576
	Bonus - Refer Note 3		575
		Total [B]	3,283
[C]	Indirect Benefits		
	Premium for mediclaim, Personal Accide	ent Policy	317
		Total [C]	317
Compute	d Fixed Pay Total [A+B+C]	Per Month (Rs.)	22,917
Computed CTC Per Annum (Rs.)		275,004	

### Notes:

1 HRA, PF and Gratuity are linked to the Basic Salary. Gratuity is payable as per statutory requirements.

2. TCE reserves the right, at its discretion, to change the structure of compensation and the allowance and/or its components within your CTC, at any point of time during the term of employment, in view of any future change in the statutory rules and regulations including the Code on Wages etc. Additional Allowance is an adjusting factor in the remuneration package and may vary due to any restructuring/ revision of allowances/ benefits.

3. Bonus shall be payable as per the provisions of the Payment of Bonus Act, 1965 and amendments thereof and is annually payable on pro-rata basis.

4. Health coverage for self (hospitalization) upto an amount of Rs. 2,00,000/- per annum.

5. Tax liability, as applicable, shall be borne by you and shall be deducted at source.



### Annexure 2: Documents to be carried for Joining Formalities

On the day of joining, we request you to carry the following documents and contact Sandeep Shantaram Badve, Senior Manager, +91 2261148181, for completing the joining formalities:

1. Two (2) passport sized recent colour photographs

2. Photocopy of Passport and Driving License/Ration Card

3. Provident Fund Account Number

4. Employee Pension Scheme Account No. with previous employer (if allotted a separate one)

5. Aadhar and photocopy of Aadhar card

6. PAN and photocopy of PAN card

7. One (1) attested copy of each of the following

a) Std. X Mark sheet

b) Std. XII Mark sheet

c) Proof of Date of birth (Birth certificate or SSC certificate indicating your date of birth)

d) Mark sheets of all years of Diploma, Graduation and Post Graduation along with originals for verification.

e) All Diploma, Graduation and Post Graduation Certificates along with originals for verification.

8. Relieving letter from your previous employer.

9. Experience letter/s from all previous employer/s.

10. Details of your last revised compensation e.g. pay-slip from previous employer.

11. Form No. 16 from your previous employer/ salary certificate.

12. Our Bankers for salary are HDFC/SBI/ICICI and AXIS. Provide cancelled cheque with your name printed for your savings as well as current account.

13. UAN (Universal Account Number) from previous employer (Applicable, if associate was member of PF).





### IRDCS/LOI/02/2022

Date 01st Feb 2022

To,

### Dharmik Rajendra Patil

At Vevoor, Sai Laxminivas near st. john college Manor road Palghar(E) 401404 Contact: +91-7020891895

### Subject: Offer Letter

### Congratulations!!

With reference to your application and subsequent interviews you had with us, we are delighted to extend this offer of employment for the position of "Quality Control Engineer" at our site.

The terms & conditions of your employment are as follows:

- 1. DATE OF JOINING AND OFFICE TIMING: You will be required to join on 2<sup>nd</sup> feb 2022 in our "Mahindra Happinest™ Palghar, Village Nandore Gut No 158/183 P/183P/Plot No 2, Maharashtra 401404" office. Our minimum daily working schedule is of 09 hours & you will work as per standard Indian Timings. Shift timings & working days shall be governed by the exigencies of work and is subject to change as per business requirements.
- 2. SALARY: You will be provided with an Annual CTC of INR 1,80,000 (One Lakh Eighty Thousand Only).
- 3. Any change in the date of joining by you, should be informed to the company in writing, failing which the offer shall be deemed null and void. Further failure to appear for joining as per above mentioned date (without prior intimation) shall lead to make this offer null & void.
- 4. This offer of employment is valid & open for your acceptance for the period of **One Day** from the date of its issue, after which it will be deemed to be automatically withdrawn; Company reserves the right to further extend the same in certain circumstances.
- 5. This offer is subject to successful clearance of your previous employment background verifications that would be conducted to verify the education, personal and employment history provided bsy you.

Head Office: G-209, Vishwash Park, Uttam Nagar, Delhil-110059 Contact No. 9560947946 Mumbai office: Om Sai Heights, Plot 59-A, Aamar Marg, KharKopar, Sector-16,

Ulwe, Navi Mumbai, Maharashtra-410206 Contact No.9971633145,



- 6. You will be eligible for 18 company paid leaves.
- 7. You will be on a probation period for 3 months. During probation, our employment relationship is terminable at will, which means that either you or IRDCSI may terminate the employment at any time and for any reason or for no reason by giving advanced notice of 60 calendar days.
- 8. Post confirmation, our employment relationship is terminable at will, which means that either you or FCI may terminate your employment at any time and for any reason or for no reason by giving advanced notice of 60 calendar days. During or after probation Employees indulging in act of forcing/pressurizing/threatening "HR" for early releasing shall be liable for Termination or appropriate disciplinary action.
- 9. During or After probation, In case of any of the following: Willful Misconduct/ Data or security breach attempts/ Indulging in sexual or mental harassment/ Theft / Non-disclosure of some serious medical problem or disability/ Dual Employment/ Abscondment for more than 5 days/ Drug or Alcohol Possession at Work/ Damaging Company Property/ act of physical violence against a coworker/ Failure in background verification/ Insubordination/ Serious performance issues; Company reserves the right to "TERMINATE" employment without serving any notice & will not provide any experience letter.
- 10. You will be on probation for a period of **03 (Three) months** from the date of joining or will continue to be on probation unless confirmed in writing. This offer will stand cancelled in case of any incorrect information is provided by you and/or non-submission of required documents within **7 days of your joining**.
- 11. You are requested to send the copy of your resignation from present employer within three days after receiving this letter.

For IRDCS

DHARAMVEER KASHYAP

DIRECTOR



Head Office: Mumbal office:

G-209, Vishwash Park, Uttam Nagar, Delhil-110059 Contact No. 9560947946 Om Sai Heights, Plot 59-A, Aamar Marg, KharKopar, Sector-16, Ulwe, Navi Mumbai, Maharashtra-410206 Contact No. 9971633145,

# Contrive

Design & Engineering Consultancy

Ms Bhumika Moreshwar Meher At Post-Satpathi, Tal-Palghar, Dist-Palghar, 401405.

### JOB OFFER

CONTRIVE Design & Engineering Consultancy is pleased to confirm your appointment as Jr. Design Engineer with effect from 01-11-2021. We hope your skills and Knowledge will be the most valuable assets to our entity.

We are looking forward to having you in our team.

For Contrive

Tamanna Bari

212, Mahalaxmi Plaza, Dahanu Road, 401601



+91 92737 01878 🔀 tamanna.bari@contrive.co.in



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