

Aldel Education Trust's St. John College of Engineering And Management

Draft Minutes of the Eleventh Governing Council Meeting held on Friday, 26th June 2020

The Eleventh Meeting of the Governing Council of AET's St. John College of Engineering and Management which was scheduled on 20th March 2020 had to be postponed due to the Covid-19 pandemic situation. It was then decided to hold the meeting online as members could not come to college for the meeting. The meeting was held online on Friday, 26th June 2020 at 10:30 am in the Conference Room of St. John College of Engineering and Management, Palghar. The Chairman, Mr. Albert W. D'Souza presided over the meeting.

The following members / special invitees attended the meeting in the college

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| 1. Mr. Albert W. D'Souza | 9. Sr. Hilda Albuquerque |
| 2. Mrs. Elvina D'Souza | 10. Mr. Meltan D'Costa |
| 3. Mr. Reuben Buthello | 11. Sr. Irene Pais |
| 4. Mr. V.R. Patil | 12. Sr. Benedicta Fernandes |
| 5. Dr. Savita Tauro | 13. Dr. Ajoy Kumar |
| 6. Dr. Govind Asane | 14. Ms. Micheal Nadar |
| 7. Mr. K. K. Shetty | 15. Mr. Jaydip Raval |
| 8. Mr. Shekhar Poojary | 16. Dr. G.V. Mulgund |

The following members / special invitees attended the meeting online

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| 1. Bishop Gerald Almeida | 5. Mr. George Castelino |
| 2. Mr. R.H. Mendonca | 6. Mrs. Elaine D'Souza Buthello |
| 3. Dr. S. Krishnamoorthy | 7. Mr. Aldridge D'Souza |
| 4. Mr. Avinash Shastri | 8. Mr. Baptist D'Souza |

Bishop Percival Fernandez and Dr. Evans Coutinho were granted leave of absence.

Welcome by the Chairman

The meeting commenced with the Campus prayer, after which Chairman, Mr. Albert W. D'Souza extended a warm welcome to all the Members and Special Invitees. He requested Bishop Gerald Almeida to recite a small prayer.

Confirmation of minutes of the previous Governing Council Meeting

The minutes of the previous meeting held on 22nd March 2019 were read and approved by the members.

Action Taken Report & Review of Academic Progress

The MMS Department presentation was done by Assistant HOD, Mr. Jaydip Raval. The Principal, Dr. G.V. Mulgund presented the Engineering Degree College report and the Diploma presentation was done by HOD – Mechanical, Mr. Prasad Deshpande.

All the presentations started with the Actions Taken Report on the decisions recorded in the Governing Council meeting held on 22nd March 2019 followed by the academic progress for the year 2019-20. It included details of the admissions, students and faculty strength, results analysis, infrastructure requirement, seminars / workshops / trainings conducted for students, events organized, placements, competitions, industry visits, achievements of students and faculty, areas of concern, action plans to overcome the same and way forward.

Due to Covid-19 pandemic situation there was lockdown in the country in the month of March 2020 and all the institutions were closed till further notice. The faculty conducted lectures and other activities online during the lockdown period and completed the syllabus. They also mentored the students for exam preparation, placements, etc. All the members commended the efforts taken by our faculty during the lockdown period and also appreciated the Progress made by the college, the activities conducted and the achievements.

After each Presentation was completed, the Chairman invited the members to give their inputs.

A) Observations and Suggestions for MMS Department:

1) Dr. Krishnamoorthy:

- Dr. Krishnamoorthy said that data on webinar participation should have been added in the presentation and in the results slide, correct information should be given.
- He advised to think of innovative methods to improve students' attendance.
- He suggested that every student should do two Project based learnings in each semester within the syllabus content.
- Dr. Krishnamoorthy stated that faculty should be well prepared for online teaching and assessments.
- He enquired if any faculty has done strategic analysis of NBA criteria like how to maximize points, etc. He shared that faculty contribution is a major mark score in NBA. He gave example that one faculty publishing 10 papers will not score more marks rather more faculty should be encouraged to publish papers.
- He suggested to add new visiting faculty.

2) Mr. George Castelino:

- Mr. George Castelino commented that the job scenario is changing and advised that students should be given inputs for self-employment and business. Young entrepreneurs can be invited to address the students.
- He added that engineering jobs are skill based and students should be motivated to acquire the required skills.

3) Mr. R.H Mendonca:

- Mr. R.H Mendonca advised that placements need to be analyzed with the city colleges to know where we stand.

4) Mr. Avinash Shastri:

- For the online interviews for placements, Mr. Avinash Shastri asked how to resolve the problem of those students who may have network issue. Mr. Aldridge D'Souza replied that such students can be called to the campus wherein they can use the college internet.

B) Observations and Suggestions for Engineering Degree College and Diploma:

1) Dr. Krishnamoorthy:

- Dr. Krishnamoorthy said that suggestions of College Development Committee meetings and the Academic Advisory Council meeting should be included in the presentation.
- He commented that lot of activities have been conducted but we are not sure what outcomes we are looking for out of these activities. He advised that when activities are planned, outcomes should be well designed and then work backwards to design and implement the activities.

- Dr. Krishnamoorthy mentioned that online teaching is not same as classroom teaching. He advised to study what is being done in the world. He said that internet facility in interior or rural areas will be poor so facility should be made in-house for the students to come and learn in the college.
- He informed that digital pedagogy is becoming popular in today's scenario and material available is plenty which should be utilized properly to provide relevant useful material to our students. He said that due to less admissions this year faculty will be free and they should utilize their time to develop online content suitable for our students. He added that students should be involved in e-content as they are young and tech savvy.

2) Mr. George Castelino:

- Mr. George Castelino felt that only major achievements should be presented as there is limited time.
- He mentioned that the Covid situation may last for long time and suggested that planning for teaching in future and how it will be implemented should be presented.

3) Mr. R. H. Mendonca:

- Mr. R. H. Mendonca enquired on the online teaching plan for the new academic year. The Chairman informed that online classes for the difficult subjects will start from July 2020.

4) Chairman:

- The Chairman said that admissions for degree and diploma courses will be tough this year due to Covid-19 situation. He shared that to attract students we have counselled many students from nearby colleges and also our college being a CET centre, large number of students coming for CET exams will be counselled.
- He mentioned that many students may have financial problems due to Covid-19 situation but we can help them by providing bank loan facility from Model Bank / Karnataka Bank or by allowing deferred payments.

C) Budget for 2020-21:

The Departmental and College Budgets for the Financial Year 2020-21 were presented and approved by the Governing Council Members.

At the conclusion, the Principal thanked all the members present.

Principal (Member-Secretary)

Chairman