

Aldel Education Trust's St. John College of Engineering And Management
Minutes of the 17th Local Managing Committee Meeting
held on Saturday, 9th September 2017

The seventeenth Local Managing Committee meeting of AET's St. John College of Engineering and Management was held on 9th September 2017 at 1:00 pm in the Conference Room of the St. John College of Engineering and Management, Palghar.

The following Members attended the meeting

1	Mr. Albert W.D'Souza	8	Mr. Sundar Kharvi
2	Mrs. Elvina D'Souza	9	Mrs. Anita Chaudhari
3	Dr. S. Krishnamoorthy	10	Mr. Nelson Pereira
4	Dr. Savita Tauro	11	Ms. Shiny Nair
5	Mrs. Elaine D'Souza Buthello	12	Mr. Namdev Patil
6	Mr. Shivaji Shelar	13	Mr. Karunakar Shetty
7	Mr. Pavan Gujjar	14	Mr. Shekar Poojary

The following Special Invitees attended the meeting

Mr. Shreeshail Heggond, Mr. Reuben Buthello, Mr. Baptist D'Souza, Sr. Irene Pais and Sr. Hilda, Mr. Bhavdeep Singh, Mr. Rajendra Chatpalliwar, Mr. Prasad Deshpande.

The following people were granted leave of absence

Mr. Aldridge D'Souza

Welcome by the Principal

The Principal Dr. Satish Takaliker welcomed all the Members and Special Invitees to the seventeenth LMC meeting of the college.

Confirmation of minutes of the previous Local Managing Committee Meeting

The minutes of the previous meeting held on 18th February 2017 were read and confirmed by the Committee.

Overall Engineering Presentation by the Principal

The Principal made overall presentation for Engineering Degree which started with action taken report on the decisions recorded in the Local Managing Committee meeting held on 18th February 2017 and the academic progress of the college. He briefed about overall admissions, results, passing patterns, staff position, placements, events, initiatives, achievements, etc.

Suggestion by the Chairman:

- Mr. Namdev Patil should also keep record of students who have neither been placed nor have not gone for higher studies, those who have joined industry / business on their own. He should counsel the students to take 1st job offered even if it is with less salary. This will help the placement record.

- To put achievements of national / state level competitions / exhibitions in newspaper and in Vasai magazines. Ms. Marina Thomas / Ms. Gladys D'Souza to assist in preparing the article.
- The faculty should enforce students for maximum participation in skill development programmes.
- Information of all STEP courses planned / conducted to be given to Mr. Namdev so that it will help him plan for the placements.
- The achievements of national / state level competitions / exhibitions can also be displayed on posters in labs to motivate students and for publicity.

Department wise presentations

The HODs of each department made a standard presentation covering key areas like action taken report, students' & faculty achievement, analysis of attendance / lecture loading / syllabus coverage, result analysis, STEP activities, students workshop, concerns and future plans. The faculty of each department were also invited to the respective meetings.

The Chairman invited the members to give their inputs.

A) F.E. Department (Presented by Ms. Dipti Lopes)

- Failure statistics should be covered in the presentation.
- Focus on students passing in internal test so that they ultimately pass with higher number in the university exams.
- Content and syllabus completion taking into consideration the Vidyalkar faculty has to be checked.
- Syllabus coverage is a concern area.
- To send Minor Research Grants of ASH Dept.

B) Mechanical Engg. Department (Presented by Mr. Shivaji Shelar)

1) Suggestion by the Chairman:

- Encourage students to register for NPTEL which will help them to improve results of the subject Mechanical Vibrations.
- Results of 3rd year are low. Extra lectures can be kept on holidays. Efforts to be made to improve the results.

2) Suggestions by Dr. Krishnamoorthy:

- For award of certificates for STEP program some norms like attendance, discipline, etc. need to be set.
- Encourage students to clear GATE in 3rd year itself so that they can get a higher placement package. Mark GATE syllabus in the University syllabus so that students / faculty get trained in those topics.
- When a rank / achievement is presented, more details like number of participants, their topic, etc. to be included.
- Timeline to be set for all activities planned.
- Presentation to be made more detailed with a view to NAAC presentation.

C) Civil Engg. Department (Presented by Mr. Shreeshail Heggond)

1) Suggestions by the Chairman:

- Plan industrial visit to CIDCO, Metro Project, site of slabs on Ghodbunder Road. The 3rd year Diploma students can also be included in the visit.
- Mr. Namdev Patil to take details from Chairman about the Vasai person working in Mumbai Metro at a higher post and approach him for placement / internship of Civil / Mechanical students.
- Details of all student achievement to be included in the presentation.
- Timeline to be prepared for future plans.
- Students' attendance should be 100% for all STEP programmes.

2) Suggestion by Dr. Krishnamoorthy:

- Rain harvesting project should not be delayed.

D) Computer Engg. Department (Presented by Mr. Pavan Gujjar)

1) Suggestion by the Chairman:

- ME pursuing faculty to complete their ME at the earliest.
- Industrial visit companies should be chosen carefully taking into account the company size.
- Passing analysis grade wise to be included in the presentation.

2) Suggestion by Dr. Krishnamoorthy:

- Analysis of the variation in the results for different division for the same subject and same teacher to be done.

E) Information Technology Department (Presented by Mrs. Anita Chaudhari)

1) Suggestions by Dr. Krishnamoorthy:

- ISTE STTP workshops / programmes carry marks in NBA / NAAC. So maximum number of faculty should participate. If such programme is organized by Computer / IT dept. then faculty of B.Sc-IT can also be invited to attend.
- The "Python" programming is in demand in industries. So our faculty can approach nearby industries and conduct workshop on "Python" for people interested / in need.
- Comparative data of results of surrounding colleges should be put on notice board so that students / visitors / parents come to know that our college record is good.
- Plan 2 to 3 FDP for fast changing technology.

F) EXTC Engg. Department (Presented by Mr. Sundar Kharvi)

1) Suggestions by Dr. Krishnamoorthy:

- Latex programming training to be given to all students and faculty on the campus.
- Students' placement should be in core electronics industries so that it will attract students to opt for EXTC.
- Prawns Cultivation project can be developed in the campus as it has good economic potential instead of making the prototype.

2) Suggestions by Dr. Savita Tauro:

- Faculty should ask for more grants in the proposal to the University instead of putting exact amount required.

G) Diploma (Presented by Mr. Bhavdeep Singh)

The minutes of the previous meeting held on 18th February 2017 were read and confirmed by the Committee.

Mr. Bhavdeep Singh made overall presentation for Diploma which started with action taken report on the decisions recorded in the Local Managing Committee meeting held on 18th February 2017 and the academic progress of the Diploma. He briefed about overall admissions, results, passing patterns, staff position, placements, events, initiatives, achievements, etc.

1) Suggestion by the Chairman:

- To make analysis of admissions in Diploma so that for counselling for next academic year, we can visit schools / areas from where we have got students.
- To make students prepare and submit report of their internship.

2) Suggestions by Dr. Krishnamoorthy:

- Diploma should also prepare for NBA.
- To identify AICTE schemes for Polytechnic and make proposal for the same.
- To generate rankers by identifying students with potential and working on them with a

At the conclusion, the Principal thanked the chair and all the members present.

Principal (Member - Secretary)

Chairman